

VAT Number															REFERENCE					
Name of Mission/Organisation																				

PERIOD OF CLAIM

From:...../...../..... TO:/...../.....

PART B: PURCHASE BY THE MISSION

PART C: PURCHASES BY DIPLOMATIC MEMBERS OF THE MISSION

Name of Diplomat	Period of Purchase	Total purchase Excluding TAX (P)	VAT Paid (P)	VAT Refundable (P)
TOTAL				
			TOTAL	

Authorised Signature: Date:

FOR OFFICIAL USE ONLY

Ministry of Foreign Affairs & International Cooperation – PROTOCOL DEPARTMENT

Checked by: Date:

Observations:

INTERNAL REVENUE (BURS)

Approved by: Date:

Observations: Date: